

Photocopy Request Form

Warning concerning copyright restrictions

The copyright law of Japan governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or other reproduction is not to be "used for any purpose other than private study, scholarship, or research". If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use", that user may be liable for copyright infringement. This institution reserves the right to refuse to accept a copying order if, in its judgment, fulfillment of the order would involve violation of copyright.

I agree to comply with these restrictions. Yes No

Did you check Saitama University OPAC before request? Yes No

Your Name : _____ Library User ID : _____

Faculty : _____

Type of payment : Public expense Private expense

Name of payer : _____ Stamp _____ Library User ID : _____

Faculty : _____

How to inform you when photocopies arrived?

E-mail address :

Your phone no. : _____ Research room :

Journal (or Book) Title : _____

Vol. : _____ No. : _____ Page : _____ ~ _____ Year : _____

Title of the article : _____

Article Author(s) : _____

Where, exactly, are you getting the above information? _____

担当者記入欄

ILL レコード ID

依頼番号

書誌 ID

備考

	数量	金額
複写料	_____	_____
送料	_____	_____
その他	_____	_____
合計	_____	_____

依頼日 _____

受領日 _____

手渡日 _____

Signature : _____